

Canonsburg Borough Fee Schedule

as of January 8, 2024
Resolution (#04-2024)

Description	Amount
Amusement Licenses (Annual Fee)	
Music box or jukebox/internet music	\$75
Bowling machine	\$150
Video cartoon type game	\$150
Arcade devices	\$150
Mega touch	\$150
Pool table/Dart Board	\$150
Casino game machines	\$500
Cell Towers	
Cell Tower	\$100 per unit/per tower/per year
Franchise Fee	
Cable TV	Fee imposed shall be 5%
Trash Collection	Fee imposed shall be 5%
Real Estate Transfer	
Municipal Lien Letter	\$35
Dye Test	\$75
Zoning Certification	\$75
Occupancy Inspection	Residential - \$75 Commercial - \$100
Failure to Show/Reschedule within 24 hrs	\$25.00 per incident
**Refinance: A municipal lien letter and dye test is required	
**New Construction: A municipal lien letter and zoning certification is required	

Parking Fees	
Meter	.25 per .15 minutes
Kiosk	.25 per 15 minutes
Permits	\$100/quarter or \$350/year
Permit Fees	
Demolition Permit	
Commercial	\$500
Residential	\$250
Dumpster/Bagster/Recycling Bins	
Dumpster/Bagster	\$30/month
<i>*If bagster not picked up within 5 days after permit ends, then a fine will be issued*</i>	\$200
Newly Constructed Home Recycling Bin(s)	No Charge
Replacement Recycling Bin(s)	\$15
Grading Permit	
Regular (5,000 cubic yards or less)	\$100
Engineered (over 5,000 yards)	\$250
Road Openings	
Street Opening and Excavation	Equal to or less than 100 sq. ft. \$100.00 plus an additional \$1.00/SF Greater than 100 sq. ft. plus and additional \$1.00/LF
Curb Cut/Driveway Reconstruction	\$1.00/LF of curb; \$1.00/SF of driveway \$250.00 minimum

Sidewalk Construction and Repair	\$1.00/SF of sidewalk \$100.00 minimum
Public Right-of-Way Disturbance	\$100.00 Flat Fee Required
Sanitary Sewer Tap Fee	
Cbg-Houston Joint Authority Fee	\$2178 made payable to CHJSA
Canonsburg Borough Fee	\$1200 made payable to the Borough
Solicitation/Vending Permits	
Door to Door Solicitation	\$25 per person per day
Vending Permit	\$50 per day or \$1500 per month
Sidewalk Vending Permit	\$50 per day or \$1500 per month
Permanent/Temporary Permits	
Permanent Sign	\$2 per square foot
Temporary Display	\$25
Amount of temporary permit fee to be refunded after removal of signs, within 12 days after event. If signs are not removed, the payment is non-refundable	
Vacant Property Registration	
Commercial	Initial Fee is waived \$200 each year the property remains vacant
Residential	Initial Fee is waived \$100 each year the property remains vacant
**** <u>All</u> properties must be registered with the borough within 90 days of vacancy. If registration is not completed, then a fine will be issued.****	
Tax Collector Fees	
Non sufficient funds check fee	\$30
Tax Certifications	\$10

Zoning Permits

Commercial

\$200

Residential

\$100

Includes: New home, construction, decks, fences, additions, pools, retaining walls, driveways and signs

Zoning Hearing Board

Residential/Commercial

\$600 plus any cost incurred over that

Fire Inspections (Annual Fee)

Commercial Businesses:

Under 1,000 sq. feet

\$50

Under 2,499 sq. feet

\$75

Under 4,999 sq. feet

\$100

Under 5,999 sq. feet

\$125

Under 6,999 sq. feet

\$150

Under 7,999 sq. feet

\$175

Under 8,999 sq. feet

\$200

Under 9,999 sq. feet

\$225

Over 10,000 sq. feet

\$300

Residential Use Buildings:

3-6 Units

\$50

7-12 Units

\$150

13-25 Units

\$200

26-40 Units

\$250

41+

\$500

Failure to Show/Reschedule within 24 hrs

\$25 per incident

Re-Inspections:

First Re-Inspection

No Charge

Second Re-Inspection	\$50
Third Re-Inspection	\$100
Fire/Code Report Fee	\$50
Fire/Code Research Fee	\$50
Commercial Fire Detection Acceptance Test (one time fee for new businesses)	\$40
Burn Permit - Commercial	\$50/day
Burn Permit - Residential	\$25/day
Commercial Occupancy Inspection Fees	
Initial Occupancy Fee	\$100 per unit
New Tenant	\$100 per unit
Re-Inspections:	
First Re-inspection	No Charge
Second Re-inspection	\$50
Third Re-Inspection	\$100
Failure to Show/Reschedule within 24 hrs	\$25 per incident
Municipal Consulting Services	
Building Permits	
Residential:	
New Construction	\$0.35 per square foot of GFA
Additions	\$0.35 per square foot of GFA
Repairs and Alterations	\$8 per \$1,000 of construction costs

Manufacture Dwellings	\$0.20 per square foot of GFA
Decks, Porch Roofs, Walls, Fences	\$100
Swimming Pools	Above Ground: \$125 In-Ground: \$225
Demolition	\$100
Minimum Fee	\$100
<i>Non-Residential:</i>	
New Construction	\$0.50 per square foot of GFA
Additions	\$0.45 per square foot of GFA
Repairs and Alterations	\$12 per \$1,000 of construction costs
Signs	\$2 per square foot of sign area
Demolition	\$125
Minimum fee	\$125
<i>(*GFA = Gross Floor Area*)</i>	
<i>Plan Review Schedule</i>	
Residential	\$75.00 per New Family Dwelling
Non-Residential	**See attached fee schedule**
Minimum Fee	\$60.00
<i>Occupancy Permits</i>	
Residential	\$75
Non-Residential	\$100
Rental	\$40
<i>Miscellaneous Group</i>	
Residential	\$75 per insepction

Non-Residential	\$100 per inspection
Code Enforcement Fee	\$50 per hour
DCED (Act 13)	\$5
<i>**Plan review includes: Building, Mechanical, Energy, Plumbing, and Accessibility for all use groups. This fee is pro-rated by Occupancy and Square Feet**</i>	
<i>***GFA - Gross floor area defined as the total square footage of all floors within the perimeter of the outside walls, including basements, cellars, garages, and attics with floor to ceiling height of 6'8" or more***</i>	
<i>****Condition Not Provided For, Please Apply For Fees****</i>	
Commercial Inspection Fees	
Inspection based on Building Code Officials Estimate	\$70 per hour
Large Project Inspections	Fee will be dictated by scope of project
UCC Fee (as Required by Law)	\$4 per each Building Permit
Commercial Plan Review	
Plan review must be completed and fee paid prior to the issuance of a commercial building permit by the Township's Building Code Official	\$200 minimum is payable in advance as dictated by the scope of the project
New Construction, Additions and Extensions:	
2,000 sq. ft. and under	\$200.00 minimum fee
2,001 - 5,000	\$400
5,001 - 10,000	\$675
10,001 - 20,000	\$1,100
20,001 - 30,000	\$1,675
30,001 - 40,000	\$2,100
40,001 - 50,000	\$2,575
50,001 - 75,000	\$3,100
75,001 - 100,000	\$3,500
100,000 sq. ft. and above	\$20 per every 1,000 sq. ft.

Alterations, Repairs and Change in Occupancy:

2,000 sq. ft. and under	\$200.00 minimum fee
2,001 - 5,000	\$350
5,001 - 10,000	\$550
10,001 - 20,000	\$900
20,001 - 30,000	\$1,100
30,001 - 40,000	\$1,250
40,001 - 50,000	\$1,350
50,001 - 75,000	\$1,500
75,001 - 100,000	\$2,100
100,000 sq. ft. and above	\$15 per every 1,000 sq. ft.

Should the actual costs of completing estimated inspection or plan review costs exceed the amount collected upfront, they will be billed to the permit holder separately prior to the issuance of any occupancy permit or certificate of completion. Re-inspections due to insufficient notification time, poor construction practices, or irregular work sequencing will be bill to the applicant separately prior to the issuance of any occupancy permit or certificate of completion

Electrical Inspections

***** Please see attached EXHIBIT "A" for Electrical Permit Fees *****

***KLH Engineers
Subdivision and Land Development***

Application and Escrow Fees

A. Revisions to Previously Recorded Plans

Application Filing Fee	\$150
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Review Escrow Deposit	\$400
<i>B. Minor Subdivision (1-3 lots on an existing public street where no new public</i>	
<i>(Combined Preliminary: Final and Approved)</i>	
Application Filing Fee	\$300
Review Escrow Deposit	\$600
<i>C. Major Subdivision (4+ lots with any plan proposing new public improvement)</i>	
Preliminary Approval	\$150
Application Filing Fee	\$2,000
Review Escrow Deposit	
<i>Final Approval</i>	
Application Filing Fee	\$150
Review Escrow Deposit	\$2,500
Inspection Escrow Deposit	3% of the estimated cost of construction of the public improvements in the plan
<i>D. Land Development (2+ residential or non-residential buildings proposed on one lot; one non-residential building proposed on one lot; any improvements to an existing non-residential building involving an increase in the lot coverage by the principal structure(s) or paved areas)</i>	
<i>Application Filing Fee</i>	
Application filed together with an application for conditional use	\$300
All Other Applications	\$150
<i>Review Escrow Deposit</i>	

Application for Buildings	\$3,000
Application for structures other than buildings (communication towers, billboards, etc)	\$1,400
Inspection Escrow Deposit	
3% of the estimated cost of construction of the public improvements in the plan	
E. Site Plan	
Application Fee	\$400
** All Escrow Fees MUST be Paid at the Time of Application **	
Legal, Consulting, Engineering, Inspection and Clerical Services	
Engineering Services	
<i>For preliminary reviews, final reviews, approval of construction drawings, site visits, final inspection and approval of improvements as constructed and other work requested by the Borough, the fee shall be billed monthly at the following rate</i>	
Principal	\$158
Director of Engineering and Design	\$156
Senior Project Manager/ Electrical Engineer	\$146
Senior Project Engineer	\$146
Senior Designer	\$136
Registered Surveyor	\$138
GIS Analyst	\$126
Engineer II/Designer II	\$126
Finance Specialist/Senior CAD Operator	\$109

Engineer I/Designer I	\$107
Surveyor	\$104
CAD Operator	\$101
Field Technician	\$86
Senior Resident Observer	\$86
Survey Assistant	\$78
Resident Observer	\$78
Project Assistant	\$78
Zoning/Code Enforcement Official	\$68
Computer Operator	\$58
Expenses	Billed at cost
Miscellaneous Fees	
Copies of preprinted ordinances and other material	\$0.25 per single sided page
Photocopying	\$0.25 per single sided page
Duplication of public electronic/tape records	Actual cost to the Borough for duplication of public record
Postage	Actual cost to the Borough for mailing of public record
Reportable vehicle crash reports	\$15 per report
Checks returned for non-sufficient funds	\$30
Inter-Municipal Liquor License Transfer	\$500 + any cost incurred over

Parks and Recreation

Pavilions

Main Pavilion

Rental Fee

\$150

Additional Deposit

\$75 (Refundable after satisfactory inspection of facility and event)

Yoney Pavilion

Rental Fee

\$150

Additional Deposit

\$75 (Refundable after satisfactory inspection of facility and event)

VFW 191 Pavilion

Rental Fee

\$150

Additional Deposit

\$75 (Refundable after satisfactory inspection of facility and event)

Swimming Pool

Pool Pass Pricing

Adult

\$90

Child (Age 4 to 13)

\$80

Senior (Age 65+)

\$80

Family of Three

\$195

Family of Four

\$230

Family of Five

\$260

Family of Six

\$295

Family of Seven

\$325

Family of Eight

\$355

Private Party Reservations

Fees

Deposit

\$50

Partial Pool Rental

\$325

Full Pool Rental

\$425

